

**Minutes of Ridlington Parish Council Meeting  
Held on Wednesday 13<sup>th</sup> May 2020  
Via Zoom**

Attendance	Cllr. D Johnson – Chairman Cllr. D Roome Cllr. D Harvey Cllr. D Thatcher Cllr. D Richardson Cllr. R Lees Cllr. J Richardson  Helen Duckering – clerk  1 member of the public	
Apologies		
Item		Actions
2020/17	<b>The meeting opened at 7.30pm</b>	
2020/18	<b>Public participation</b>  Concern regarding a gathering of vehicles in Ridlington one evening was raised. It was confirmed that vehicle registrations had been recorded and an awareness of the situation is being maintained,  1 crime (assault and criminal damage) was recorded in December and resulted in a community service order.	
2020/19	<b>Declaration of member’s interests and to receive requests for dispensations</b>  None.	
2020/20	<b>To approve the adoption of revised Standing Orders (Covid 19 April 2020)</b>  It was proposed that the revised standing orders (Covid 19 April 2020) be adopted.  All in favour	
2020/21	<b>To approve the cancellation of the Annual Parish Council meeting 2020</b>  It was confirmed that the Annual Parish Council meeting will not be held this year, as confirmed by new Covid 19 legislation.  All in favour.	
2020/22	<b>Minutes of the last meeting held on 19<sup>th</sup> February 2020</b>  These were agreed and signed by the Chairman.	

2020/23	<p><b>Matters arising from the meeting 19<sup>th</sup> February 2020</b></p> <ul style="list-style-type: none"> <li>The clerk has confirmed with the insurers that the Parish Council insurance policy covers all village green areas.</li> </ul>	
2020/24	<p><b>Clerk's report</b></p> <ul style="list-style-type: none"> <li>Legislation has now been passed to allow Parish Councils to meeting legally by virtual means, and this is reflected in the new emergency standing orders.</li> <li>The Annual Parish Meeting was not covered by the new legislation as it is not a Parish Council meeting. However, the Annual Parish Meeting will not be able to take place due to current social distancing and public meeting guidance.</li> <li>The clerk will continue to attend the weekly Covid 19 teleconference calls with RCC.</li> </ul>	
2020/25	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>Letter to Cllr. Thatcher from NALC, via LRALC, confirming that Parish Councils are able to consider grant applications from the Parochial Church Council for its charitable purposes. This is contrary to previous advice received and the Parish Council will now consider any such grant application at the November meeting.</li> </ul>	
2020/26	<p><b>To approve the renewal of annual membership of LRALC</b></p> <p>It was proposed that Ridlington Parish Council renew the annual membership of LRALC at a cost of £130.61</p> <p><b>All in favour</b></p>	
2020/27	<p><b>To approve asset register following valuation of village assets</b></p> <p>It was agreed that the asset register would be considered at the September meeting.</p>	
2020/28	<p><b>To approve the renewal of Ridlington Parish Council Insurance policy</b></p> <p>It was agreed that the insurance policy be renewed with Zurich Insurance at a premium of £257.60</p> <p><b>All in favour</b></p>	
2020/29	<p><b>Ridlington Covid 19 support</b></p> <p>Cllr. Johnson confirmed that a network of support is now in place within Ridlington. All households have been contacted.</p>	

2020/30	<p><b>Updating Land Registry entries</b></p> <p>Cllr. Johnson reported that the Land Registry entry for the village hall requires updating with owner information and that this will be attended to in due course.</p>	
2020/31	<p><b>Complaints re. noise from bird scarers located close to village</b></p> <p>Cllr. Johnson reported that, following a complaint made by a resident regarding excessive noise from bird scarers located near the village, a call was made to Park Farms. Park Farms withdrew the scarers the same day and apologised for any inconvenience.</p>	
2020/32	<p><b>Complaints of 20 vehicles parked on road at mouth of Park Farm</b></p> <p>Cllr. Johnson reported that Park Farm had raised concerns regarding 20 vehicles parking at their entrance driveway and subsequent safety concerns for walkers entering the area. They were advised of the current guidance issued by NALC and NFU. It was confirmed that 4 signs asking visitors to consider essential travel and social distancing guidance had been erected, but were removed or stolen within 7 days.</p>	
2020/33	<p><b>Finance</b></p> <p>The financial summary as at 31.03.20 was circulated and this was approved. 2020/36 below.</p>	
2020.33.01	<p><b>Payments authorised since the last meeting</b></p> <p>Clerk's salary April &amp; May £196.45 x 2  HMRC Q4 £136.60  A V Wainwright Surveyor £300  RCC Street lighting £113.17</p>	
2020.33.02	<p><b>Accounts for payment</b></p> <p>LRALC £130.61  Zoom (H Duckering) £143.88  Zurich Insurance £257.60</p> <p><b>The finances were approved.</b></p>	
2020.33.03	<p><b>To receive Internal Auditors Report</b></p> <p>The internal audit report has yet to be received and will therefore be considered at the September meeting,</p>	
2020.33.04	<p><b>To approve Annual Governance Statement 2019/20</b></p> <p><b>All in favour</b></p>	
2020.33.05	<p><b>To approve Accounting Statements 2019/20</b></p> <p><b>All in favour</b></p>	
2020.33.06	<p><b>To approve Certificate of Exemption 2019/20</b></p> <p><b>All in favour</b></p>	

2020/34	<p><b>Planning</b></p> <p><b>To approve the minutes of planning meeting held 9<sup>th</sup> March 2020</b></p> <p>These were agreed and signed by the Chairman.</p> <p><b>Decision received from RCC since last meeting</b></p> <ul style="list-style-type: none"> <li>• 2019/1293/FUL Beckendale House Farm, 3 East Lane Replacement Dwelling and demolition of existing light industrial buildings Granted 23/04/20</li> <li>• 2020/0055/CAT St Mary Magdelene And St Andrews Church Main Street. (Tree 1) 1 no. Lebanese Cedar - Prune 1 no. branch overhanging main church path by 2.5 metres. (Trees 2 and 3) 2 no. Yew - Reduce height by 2.5 metres and width reduction around each tree by 1 metre. (Tree 4) 1 no. Hornbeam - Prune 1 no. lowest branch by 2 metres where it overhangs Main Street, prune 2 no. lowest branches overhanging the church yard by 1 metre. (Trees 5, 6 and 7) Species unknown - Cut down and remove. (Tree 8) 1 no. Laurel - Prune all lowest branches 1 metre to clear the path and church yard. Granted 31/03/20</li> <li>• 2019/0790/FUL Hillside Lodge, 7A Main Street Retention of a single solar thermal panel on South facing roof.</li> </ul> <p>This application was refused by RCC on and subsequently an appeal was made. This was refused. It is understood that the application has now been granted. The clerk agreed to contact RCC Planning to establish and confirm the current status of this application.</p>	
2020/35	<p><b>To agree meeting dates for 2020/21</b></p> <p>Wednesday 16<sup>th</sup> September 2020 Wednesday 18<sup>th</sup> November 2020 Wednesday 17<sup>th</sup> February 2021 Wednesday 19<sup>th</sup> May 2021</p> <p>The meeting closed at 8.20pm Next meeting 16<sup>th</sup> September 2020</p>	

Ridlington Parish Council  
 Finances April 2019- March  
 2020

The financial year is divided into six two-month periods.

<b>CURRENT PERIOD:</b>		<b>6</b>		
<b>INCOME</b>		2019-20	Year to date:	
	Precept:	3,418.61	3,418.61	3,418.61
	Interest:			2.26
	VAT:			
	<b>TOTAL:</b>	<b>3,418.61</b>	<b>3,418.61</b>	<b>3,420.87</b>
<b>EXPENSES:</b>				
	Clerk's Salary:	2,345.20		2,629.12
	Clerk's Expenses:			334.80
	Street Lights - electricity:	91.43		
	Defibrillator:	100.00		100.00
	Insurance:	257.60		257.60
	Training:			40.00
	Audit:			340.00
	Subscriptions:	121.77		122.42
	Donations:	50.00		50.00
	Election costs:	290.59		135.69
	Website maintenance:	162.02		417.74
	Sundries:			17.50
	VAT:			53.55
<b>TOTAL:</b>		<b>3,418.61</b>		<b>4,498.42</b>

**OVERALL SURPLUS/DEFICIT:** 3,418.61

Current a/c: at 1 Apr 2019:	1,719.43	
Savings a/c: at 1 Apr 2019:	1,223.76	
Adjustments:	<u>-78.20</u>	
2019/20 opening balance:	2,864.99	
Income to date:	3,420.87	
Expenditure to date:	<u>4,498.42</u>	
Surplus/deficit to date:		<u>-1,077.55</u>
Bank balance at period end:		<u><u>1,787.44</u></u>