

## Ridlington Parish Council Meeting and AGM

Wednesday 23rd May 2018

**Present:** Dave Johnson (DJ); Michael Horwood (MH); David Roome (DR); Christine Waterhouse (CW); Ruth Lees (RL); David Harvey (DH).

**Apologies for absence:** Marianne Gilkes

**Declarations of interest:** None given

**Election of officers:**

**Chair:** Councillor Dave Johnson nominated

Proposed: DR Seconded: CW. Carried unanimously

**Vice Chair:** Councillor DH nominated

Proposed: DR Seconded: RL Carried unanimously

**Clerk and financial officer.** Post vacant

**Minutes of last meeting held on February 28<sup>th</sup> 2018**

Proposed: DR Seconded: RL carried unanimously (and signed)

### **Matters arising**

Footpath signage - new signs have been erected indicating the footpath. Task completed.

**Data protection.** Ridlington Parish Councillors are aware of the data protection requirements in force from 25<sup>th</sup> May 2018. Policies in place include Data Protection Policy and Acceptance of data protection. Data Practice Policy will be completed for the next meeting.

Manure on pig farm. It is believed that this is from another farm. RCC have expressed an opinion that it is nothing to do with them and suggested the Environment Agency may be interested. The EA have attended re nitrate seepage into water courses and are not concerned. DJ to speak to the land owner.

Poppy project. A very successful day with 149 poppies completed by approx. 50 attendees. £88 was raised. Ridlington look forward to being part of the display and the Parish Council offer thanks to the organisers.

Clerk employment. A Job description; skills required format is required to determine the job as required by Ridlington PC. Further discussion is required regarding pay and hours. Action: DH for next meeting.

Website map updating costs. The API key for Google maps must be individual and have a credit card authorisation. Options available to RPC: to withdraw from Google and have a 'free' website; to apply for a RPC credit card; to take no further action.

Propose: Adopt a 'Free' option having withdrawn from Google.

Proposed: MH Seconded: CW, Carried unanimously

Action: Chair to confirm

## **Correspondence**

The proposed development of St Georges Barracks. Letters received from RCC; Edith Weston and North Luffenham Parish Councils. Extra ordinary Parish Forum meeting to be held at the Council Chambers. Meeting to be attended by RL.

## **Finances - Item 9.**

9.1 Annual Governance Statement read out to Councillors. Proposed: DH Seconded: CW Carried unanimously

9.2 Approval for certificate of exemption from external audit review. This is possible as the accounts were approved in 2017 with no issues reported by the external auditor. The internal auditor has signed the certificate and confirmed.

Proposed: MH Seconded: DR Carried unanimously.

Audit form in detail read out to Councillors. Voting to accept, Proposed: DH seconded CW Carried unanimously.

Audit would now go to internal auditor for verification.

End of year accounts presented. (Chair)

Transparency requirements request of £342 from Government funds has been granted to cover website maintenance for the coming year. RPC propose a vote of thanks to Chair for achieving this.

A payment of £33 has been requested for maintenance of the defibrillator. Deferred to next meeting.

## **Dates for next meetings**

2018 26th September

2018 21<sup>st</sup> November

2019 20<sup>th</sup> February

2019 22<sup>nd</sup> May - AGM Parish Meeting