

**Minutes of Ridlington Parish Council Meeting
Held on Wednesday 8th November 2023 6pm
Ridlington Village Hall**

Attendance	<p>Cllr. J Morrell Cllr. A Petit Cllr. R Allen Cllr. D Thatcher C.Cllr. A Johnson</p> <p>Helen Duckering – Parish Clerk. 3 members of the public</p>	
Item		Action
2023/68	<p>Apologies and approval of absences.</p> <p>Apologies received from C. Cllr Clifton.</p>	
2023/69	<p>Declaration of member’s interests and to receive requests for dispensations.</p> <p>Cllr. Thatcher – planning application 2023/0858/FUL</p>	
2023/70	<p>Public Participation</p> <p>David Johnson commented that the steps and path opposite the village hall are dangerous and if Rutland County Council are unwilling or unable to improve them, they should be removed.</p>	
2023/71	<p>Minutes of the last meeting held on 13th September 2023</p> <p>These were approved and signed by the Chairman.</p>	
2023/72	<p>Matters arising from the meeting held on 13th September 2023</p> <ul style="list-style-type: none"> a) Installation of benches to mark Coronation – 3 quotations to install the benches were obtained and work will commence as soon as possible. b) Steps and path opposite village hall – Cllr. Clifton was not present at the meeting to provide an update. c) Parish Council bank account and signatories – David Johnson reported progress with Barclays Bank to date with the change mandate. Barclays is unlikely to remain a suitable provider for Parish Council banking. It was agreed that the Parish Council will try and open a new bank account with Lloyds. d) Holygate Road – speeding/dangerous driving – Cllr. Morrell & Cllr. Allen have visited the businesses on Holygate Road. All agreed to ensure that their vehicle drivers drive carefully and responsibly. It was suggested that businesses should be asked to request that any couriers visiting their premises are also asked to drive considerately. Consideration will be given to the erection of a sign asking for careful driving as vehicles exit. 	<p>JM</p> <p>JM RA</p>
2023/73	<p>Clerk’s report</p> <p>Nothing to report.</p>	
2023/74	<p>Correspondence</p> <p>Letter from David Mitcheson giving notice of retirement from website maintenance. Jackie Ike volunteered to look in to taking over this role.</p>	
2023/75	<p>County Councillor’s report</p> <p>Cllr Johnson reported that Rutland County Council have retendered the highways maintenance contract and awarded the new 10-year contract to a new provider. This will represent a reduction in cost of 19%, releasing additional</p>	

	<p>funds for road maintenance to be completed in more locations.</p> <p>Levelling up fund – money received from the fund will be used to update the Rutland Museum, create a healthcare hub and a transport hub.</p> <p>Local plan regulation 18 consultation will run from 13th November – 8th January.</p> <p>The public can comment on line and are encouraged to respond with their opinions.</p>	
2023/76	<p>Ridlington Emergency Plan</p> <p>David Harvey reported on the completed emergency plan. There are areas of the plan which can be expanded with additional information to ensure the robustness of the plan. Cllr. Petit agreed to be the Parish Council liaison.</p> <p>David Harvey was thanked for his work in compiling the plan.</p>	
2023/77	<p>Removal of Sycamore tree</p> <p>The dead/diseased tree will require removal by a professional tree surgeon. CIL money cannot be used for this, and the cost will therefore be budgeted for in the 2024/25 precept request. Cllr. Morrell will seek confirmation from the tree surgeon that the work can be deferred until the new financial year and will also obtain a further quote for the work required.</p>	JM
2023/78	<p>Climate Change and Environmental matters</p> <p>A meeting to relaunch the Rutland Climate Action will take place 20th November. Cllr Thatcher will attend.</p>	
2023/79	<p>Reducing Social Isolation</p> <p>Nothing to report at this meeting.</p>	
2023/80	<p>Update on proposed footpath</p> <p>Cllr. Morrell has met with Peter Rees, Uppingham Town Council (UTC). UTC is keen to support the proposal to reinstate the footpath. Enquiries are being made to identify land owners who should be approached to begin the process.</p>	
2023/81	<p>Planning</p> <p>a. To consider planning applications 2023/1024/CAT Post Cottage, 5 Top Road. (T1) 1 no. Ash tree – re-pollard to previous points.</p> <p>No objections.</p> <p>b. To receive decisions from RCC since last meeting: 2023/0858/FUL Hillside Farmhouse, 3 Main Street. Remove 1 no. Cypress tree (T1) to just above ground level. Pollard 1 no. Goat Willow tree (T2) at 5m. Granted 19/09/23.</p>	
2023/82	<p>Finance</p> <p>a. To approve current financial summary to 30th September 2023 (2023/85 and 2023/86 below) This was received and approved.</p> <p>b. To approve payments: LRALC £50 training</p> <p>c. CIL monies: The Parish Council holds £257.87 (expiring October 2024) and £1083.88 (expiring April 2028).</p>	

	<p>d. To approve budget and precept request for 2024/25.</p> <table border="1"> <thead> <tr> <th></th> <th>Budget 2024/25</th> </tr> </thead> <tbody> <tr> <td>Insurance</td> <td>£280.00</td> </tr> <tr> <td>LRALC</td> <td>£175.00</td> </tr> <tr> <td>Audit</td> <td>£80.00</td> </tr> <tr> <td>Clerk's salary & PAYE</td> <td>£4,300.00</td> </tr> <tr> <td>Web site maintenance</td> <td>£300.00</td> </tr> <tr> <td>Street lighting</td> <td>£265.00</td> </tr> <tr> <td>Defibrillator</td> <td>£120.00</td> </tr> <tr> <td>CAB</td> <td>£50.00</td> </tr> <tr> <td>Councillor training</td> <td>£100.00</td> </tr> <tr> <td>Other</td> <td>£200.00</td> </tr> <tr> <td>Election</td> <td>£0.00</td> </tr> <tr> <td>Treeworks</td> <td>£750.00</td> </tr> <tr> <td>Contingency/reserve</td> <td>£500.00</td> </tr> <tr> <td>Total/precept</td> <td>£7,120.00</td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table> <p>It was proposed that the budget and precept request for 2024/25 be set at £7120. Proposed Cllr. Thatcher Seconded Cllr. Allen All in favour</p>		Budget 2024/25	Insurance	£280.00	LRALC	£175.00	Audit	£80.00	Clerk's salary & PAYE	£4,300.00	Web site maintenance	£300.00	Street lighting	£265.00	Defibrillator	£120.00	CAB	£50.00	Councillor training	£100.00	Other	£200.00	Election	£0.00	Treeworks	£750.00	Contingency/reserve	£500.00	Total/precept	£7,120.00			
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2022/83	<p>AOB</p> <p>Date of next meeting – 21st February 2024 6pm</p>																																	
2023/84	<p>The meeting closed at 7.18pm</p>																																	

Ridlington Parish Council
 Finances April 2023- March 2024

The financial year is divided into six two-month periods.

CURRENT PERIOD:		4	
		2023-24	Year to date:
INCOME			
Precept:		5,375.00	5,375.00
Interest:			3.95
VAT:			73.55
CIL:			1,083.88
TOTAL:		5,375.00	6,536.38
EXPENSES:			
Clerk's Salary:		3700.00	2,258.96
Clerk's Expenses:			160.00
Street Lights - electricity:		238.00	
Defibrillator:		110.00	100.00
Insurance:		290.00	257.60
Training:		80.00	50.00
Audit:		80.00	75.00
Subscriptions:		160.00	168.29
Donations:		50.00	
Asset management:			
Website maintenance:		287.00	
Sundries:		200.00	1.53
VAT:			£20.00
Election:		180.00	180.38
TOTAL:		5,375.00	3,271.76

OVERALL SURPLUS/DEFICIT:

Current a/c: at 1 Apr 2023:	-131.45	
Savings a/c: at 1 Apr 2022:	828.46	
Adjustments:	-200.00	
2021/22 opening balance:	497.01	£497.01
Income to date:	6,536.38	
Expenditure to date:	-3,271.76	3,264.62
Surplus/deficit to date:		
Bank balance at period end:		<u>3,761.63</u>

2023/85

Balance as per Bank Statement 29th September 2023 C/A				£3,853.34	
Balance as per Bank Statement 29th September 2023 S/A				£832.41	
				£4,685.75	
		Payment No.		Unpresented	Presented
Expenditure					
03/04/2023	H Duckering - Clerk's salary April	s/o			257.87
04/04/2023	Ann Harvey - coronation celebrations	100303			200.00
21/04/2023	LRALC	100306			168.29
26/04/2023	P Rawden - internal audit	100305			75.00
02/05/2023	H Duckering - clerk's salary May	s/o			257.87
05/05/2023	Zurich Insurance	100308			257.60
09/05/2023	bank charges	dd			1.53
01/06/2023	H Duckering - clerk's salary June	s/o			257.87
03/07/2023	H Duckering - Clerk's salary July	s/o			257.87
21/06/2023	HMRC PAYE Q1	100309			178.00
01/08/2023	H Duckering - Clerk's salary Aug	s/o			257.87
01/09/2023	H Duckering - Clerk's salary Sept	s/o			257.87
20/09/2023	Ridlington Defibrillator	100311			120.00
13/09/2023	J Morrell (LRALC training)			£50.00	
	RCC Elections			£180.38	
	HMRC PAYE Q2			£178.00	
01/10/2023	H Duckering - clerk's salary Oct			£257.87	
01/11/2023	H Duckering - clerk's salary Nov			£257.87	
				£924.12	2547.64
Receipts					
04/04/2023	RCC - precept				5375.00
25/04/2023	RCC - CIL				1083.88
31/05/2023	HMRC VAT				73.55
05/06/2023	Interest				1.73
04/09/2023	Interest				2.22
					6536.38
Balance as per account 29/09/23				£4,685.75	
plus unpresented credits					
Less unpresented payments				-£924.12	
Balance as per calc				£3,761.63	

2023/86